

**OFFICE OF THE
JUVENILE DEFENDER
STATE OF NORTH CAROLINA**

www.ncids.org
PO BOX 2448
RALEIGH NC 27602

328 EAST BROAD STREET
PO BOX 63
STATESVILLE, NC 28687

TELEPHONE:
(919) 890-1650
FACSIMILE:
(919) 890-1922

(704) 838-0365
CELL;
(743) 999-1201

ERIC J. ZOGRY
JUVENILE DEFENDER
ERIC.J.ZOGRY@NCCOURTS.ORG

KIM HOWES
ASSISTANT JUVENILE DEFENDER
KIM.L.HOWES@NCCOURTS.ORG

TERRI A. JOHNSON
ASSISTANT JUVENILE DEFENDER
TERRI.A.JOHNSON@NCCOURTS.ORG

MEMORANDUM

TO: PRIVATE ASSIGNED COUNSEL
FROM: Office of the Juvenile Defender
DATE: October 1, 2020
SUBJECT: FEE APPLICATIONS

The Office of the Juvenile Defender has been notified of an increasing number of errors on fee applications for delinquency matters. In order that all fee applications can be processed, and payments issued in a timely manner, please note the following requirements:

1. PAC should all be using the most recent version of AOC-J-411 which can be located on AOC's website and www.nccourts.gov/documents/forms. Please note the date on the bottom left corner of the form for the most recent revision date.
2. Please double check forms to ensure that all three columns--Original Charge, Resolution of Charges and Disposition—have ONE box checked and that the felony or misdemeanor classification has been provided.
3. Please be sure to sign all forms and obtain a judge's signature prior to submitting the form to IDS.
4. Note the correct hourly rates which can be found on the IDS website at www.ncids.org. Under the tab Information for Counsel, scroll down to the tab PAC Rate Information and Calculators. The current rates are \$75.00 for all A-D felonies handled in juvenile court; \$60.00 for all other felonies handled in juvenile court; and \$55.00 for all other matters handled in juvenile court.
5. In show cause/contempt matters, please note on the form whether or not you were appointed to the juvenile or the parent. This could be noted in box for Other in all three columns.
6. For interim fees, withdrawals and probation violations/reviews, the disposition date is the final date counsel appeared in court. While disposition has a specific meaning within the Juvenile Code, IDS needs the final date of your court appearance.

As always, thank you for your representation of juveniles and we hope these tips will assist in fewer returned fee applications and quicker disbursement of payments.